

## Church Information Form (Part II)

### Step 1 of 7

Church/Organization ID 01227

Church/Organization Name, City, State Trinity Church in the Pines, Grand Lake, CO

#### Position To Be Filled (select one)

- |   |   |
|---|---|
| <input type="checkbox"/> Associate Pastor (Christian Education) | <input type="checkbox"/> Minister of Music (ordained)                                       |
| <input type="checkbox"/> Associate Pastor (Youth)               | <input type="checkbox"/> Mission Pastor   |
| <input type="checkbox"/> Associate Pastor (Young Adult)         | <input type="checkbox"/> Pastor-parish  |
| <input type="checkbox"/> Associate Pastor (Other)               | <input checked="" type="checkbox"/> x Pastor (Solo)   |
| <input type="checkbox"/> Campus Minister                        | <input type="checkbox"/> Pastor (Head of Staff)   |
| <input type="checkbox"/> Chaplain                               | <input type="checkbox"/> Pastor (New Church Development/Fellowship)                         |
| <input type="checkbox"/> Christian Educator (non-ordained)      | <input type="checkbox"/> Pastor (Redevelopment/Transformation)                              |
| <input type="checkbox"/> College/Seminary faculty               | <input type="checkbox"/> Pastor-shared ministry (between a church and another organization) |
| <input type="checkbox"/> College/Seminary staff                 | <input type="checkbox"/> Pastor (Tentmaker/Part-time)                                       |
| <input type="checkbox"/> Co-Pastor                              | <input type="checkbox"/> Pastor (Yoked field)   |
| <input type="checkbox"/> Designated Pastor                      | <input type="checkbox"/> Pastoral Counselor   |
| <input type="checkbox"/> Director of Music (non-ordained)       | <input type="checkbox"/> Presbytery/Synod executive   |
| <input type="checkbox"/> Executive Pastor                       | <input type="checkbox"/> Presbytery/Synod program staff                                     |
| <input type="checkbox"/> Interim Associate Pastor               | <input type="checkbox"/> Presbytery/Synod Stated Clerk                                      |
| <input type="checkbox"/> Interim Ministry (Governing Body)      | <input type="checkbox"/> Youth Director (Non-ordained)                                      |
| <input type="checkbox"/> Interim Pastor                         |   |

Specify Title (if appropriate) \_\_\_\_\_

#### Specify whether experience in the specified position is “Required” or “Desired”.

☒ Required ☐ Desired

#### Employment Status

☒ Full Time ☐ Part Time ☐ Open to Either

#### Years of Experience Desired

☐ First Ordained Call ☐ less than 2 years ☒ x 2 years or more  
☐ 4 years or more ☐ 6 years or more ☐ 8 years or more

#### Language Requirements

☒ x English ☐ Spanish ☐ Korean ☐ Mandarin Chinese  
☐ Japanese ☐ Cantonese ☐ Taiwanese ☐ Other

Deadline date for this CIF, if any: \_\_\_\_\_

## CIF (Part II) - Step 2 of 7

**Is this a yoked congregation?**

x\_\_\_\_\_No \_\_\_\_\_Yes (If yes, please complete the Yoked  
Congregation Details Form.)

## CIF (Part II) - Step 3 of 7

**Brief Church Mission Statement:** *Please limit your response to no more than 1500 characters including spaces and punctuation.*

To welcome all, to receive God's gifts, to respond to God's call with love.

**Narrative Questions:** *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

**Please write a brief description of your church/organization programs or accomplishments.**

Trinity Church in the Pines is nestled in historic Grand Lake, a small resort community at 8,369 feet elevation in Colorado's Rocky Mountains. The village is at the west entrance to Rocky Mountain National Park on the shores of Grand Lake, Colorado's largest natural lake. Grand Lake has approximately 460 winter residents, blooming to over 3,000 in summer months. The summer season in Grand Lake offers locals and vacationers golf courses, hiking trails, river activities, large lakes for boating and fishing, and other town activities including the Rocky Mountain Repertory Theatre. In winter months, cold weather enthusiasts can find several ski resorts, many snowmobile, cross country and snowshoeing trails in the area, but many of our snowbirds retreat to warmer climates. For more Grand Lake Village activities please visit: [www.GrandLakeChamber.com](http://www.GrandLakeChamber.com)

Trinity Church in the Pines has a rich history with the first organizational meeting being held in 1937, the Grand Lake Community Church being dedicated in 1942 and the church being named Trinity Church in the Pines in 1955. Today, the congregation consists of 78 active members and 32 affiliate members.

The congregation enjoying this beautiful log church and furthering the church's rich history is young at heart, intelligent, active, and lives life to the fullest by enjoying the beautiful surroundings and all that Grand Lake has to offer recreationally, culturally, and spiritually. We are blessed with an active interim pastor, a strong church organization including a cohesive Session who is not afraid to tackle important issues, a helpful board of deacons, musical leadership, and a caring, volunteering congregation. Both men and women fill leadership roles within the church. Our finances are solid and well accounted for. We are a mature congregation which is physically active and we emphasize prayer and mutual support and offer a ministry of hospitality and active participation in the social and community efforts listed below.

Programs and accomplishments:

- Growing membership (19 new active members in 2008)
- Sponsor Samaritan Ministries Food Bank
- Women's guild, events, and support for charities
- Women's Bible study
- Men's Thursday breakfast and support for charities
- Prayer chain
- Youth program
- Children and adult Sunday school class
- Special Christmas Eve services are offered to the Grand Lake community, seasonal musical programs including the Rocky Mountain Brass.
- Eighteen year partner in co-sponsoring the Christmas Cantata and cross-town caroling.

Volunteers from the congregation staff the following formal committees:

- Nominating committee
- Education committee
- Personnel committee
- Worship committee
- Food Bank committee
- Short-term ad hoc committees

**Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.**

## THE TRINITY CONGREGATION IS A WELCOMING GROUP OF CHRISTIANS

- Visitors and frequent attendees are heartily welcomed as they enter the doors of Trinity for the worship service and are greatly encouraged to come to the fellowship hour following the service. Outreach continues to visitors and regular attendees through notes and phone calls.
- Friendships and social activities are very important due to the distance of Grand Lake from other towns and activities/events. As a result, members rely on each other, the church and the town for activities and social gatherings.
- Trinity hosts the only church youth activities in town. All youth are welcome without regard to denomination or background or family attendance at church.
- The men's breakfast at Trinity is a non-denominational activity welcoming all men. The function is attended by men who attend local churches and those who do not.
- Due to the number of retirees in the congregation, there are numerous life experiences, talents and careers. The diversity enables a broader base to connect with others. The retirement factor increases the time available of our congregation to serve and welcome others.
- Trinity's musical events include and welcome participants from many area churches.

## TRINITY RECEIVES GOD'S GIFTS

- The congregation cherishes health and community and is grateful for the life lived.
- The congregation deeply values the gift of prayer through individual prayer, through group prayer during worship, and through the prayer chain.
- The congregation appreciates all the blessings God bestows on them.
- The congregation participates in minister-initiated education, inquirers' classes for new members, weekly Bible studies, women's worship-based studies, and all service-related activities sponsored by the church.

## TRINITY RESPONDS TO GOD'S CALL WITH LOVE

- The congregation supports the community food bank within its own doors.

- The men's breakfast raises money and supports the fire and EMT departments and local law enforcement through its teddy bear program and donates to the church's youth program.
- The congregation links via the prayer chain by the phone and/or email.
- The congregation supports its elderly through work projects.
- The deacons' outreach supports local needs and individuals.
- The women's guild supports local needs through monetary funds and through Christmas baskets and gifts purchased for local families.
- The finances of Trinity indicate the giving nature of the congregation.
- The congregation has a broad base of member experiences in church matters across both geographical and denominational lines resulting from the diversity of background. There are many talents that are used for various service projects.
- The congregation is experienced and well-educated and has the skills and willingness to perform many lay activities and church management.
- The congregation is involved in the musical ministry in the church and in the community.

**What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?**

The congregation at Trinity Church in the Pines believes that God alone is the author and giver of life; and, that God expects believers to follow Christ's example. His example provides the foundation for TCP's theology which includes evangelism and outreach, Christian education, fellowship, assistance to those in need, the power of prayer, and praise through music.

There is tolerance in the TCP congregation for theological diversity. The congregation consists of theologies that range from literal to interpretive philosophies of the scriptures.

These aspects of theology are expressed in TCP's ministry as evidenced by the list of programs and accomplishments stated above. Some aspects of TCP's ministry are ecumenical in nature. There is a strong commitment to responsible stewardship of God's beautiful world.

## CIF (Part II) - Step 4 of 7

### References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry Liaison person, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Marty Jacobsen\_\_\_\_\_  
Address Central Presbyterian Church, 1600 Sherman St., Denver, CO 80206\_\_\_\_\_  
Phone Numbers 303-839-5500s x11(w), 303-358-5100(c)\_\_\_\_\_  
Relation Committee on Ministry Liaison\_\_\_\_\_  
E-mail marty@centraldenver.com\_\_\_\_\_

Name Stan Jewell\_\_\_\_\_  
Address 9350 W. 90<sup>th</sup> Dr. Westminster, CO 80021\_\_\_\_\_  
Phone Numbers 303-421-5568(h), 720-209-6700(c)\_\_\_\_\_  
Relation Interim Pastor\_\_\_\_\_  
E-mail stanjewell@msn.com\_\_\_\_\_

Name Robert Bielenberg\_\_\_\_\_  
Address P.O. Box 655, Tabernash, CO 80478\_\_\_\_\_  
Phone Numbers 970-887-2281\_\_\_\_\_  
Relation Member, Interim Pastor\_\_\_\_\_  
E-mail bob-donna@earthlink.net\_\_\_\_\_

## CIF (Part II) - Step 5 of 7

**Position Description:** *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

**Major Responsibilities:** For what specific tasks, assignments, and program areas will this person have responsibility?

- Preacher of Christ-centered gospel applied to practical modern living
- Lead worship and preach on Sundays and all special worship services and arrange for substitutes as needed
- Administer the Sacraments of communion and baptism and officiate at weddings and funerals
- Moderate the Session and congregational meetings
- Make pastoral calls
- Be available to call on members and friends of the church
- Provide short term counseling as needed
- Provide administrative leadership and serve as Head of Staff
- Work with committees and organized groups in the congregation
- Assist new member classes, promote growth in the congregation
- Represent TCP at Presbytery meetings and with ecumenical organizations
- Participate in community activities
- Ensure educational programs are available for all ages

**Description of characteristics and qualifications needed in a person who would fill this position.**

- Our pastor should be a spiritual leader in the church and in the community.
- Our pastor should strive to grow the church through effective administration, ministering to the congregation, teaching, and outreach to the community.
- To be effective in these roles, our pastor should be a people-person, a good communicator, a good listener, nonjudgmental, encouraging, experienced, dedicated, musically inclined, and have a sense of humor.
- Our pastor should be diplomatic in his/her dealings with the session, the congregation, and local community leaders.
- Our pastor should spend approximately half of the work time available in the office (including sermon preparation) with the rest of the time teaching, offering outside pastoral care, and community contact.
- Our pastor must be able to relate to different age groups and to be comfortable with theological diversity.
- Our pastor should possess warmth and sincerity.
- Our pastor should provide good leadership to a small staff and to church volunteers.



**Primary Skill Choices: Select up to 10 skills from the list below. At least 1 skill, but not more than 4, must be marked as "Required". In addition, at least 1 skill must be marked as "Desired".**

R D

- ☐ ☐ Administrative Leadership
- ☐ ☒ Adult Ministry
- ☐ ☐ Budget Preparation
- ☐ ☐ Building Renovation/Property Development
- ☐ ☐ Children's Ministry
- ☐ ☐ Choir Directing
- ☐ ☒ Communication (Written/Oral)
- ☐ ☐ Community Ministries
- ☒ ☐ Community Service and Leadership
- ☐ ☐ Conflict Management/Mediation Skills
- ☐ ☐ Congregational Communication
- ☐ ☐ Congregational Fellowship
- ☐ ☐ Congregational Home Visitation
- ☐ ☐ Congregational Redevelopment/Transformation
- ☐ ☒ Corporate Worship/Sacraments
- ☐ ☐ Counseling
- ☐ ☐ Cultural Proficiency/Cross Cultural Collaboration
- ☐ ☐ Curriculum Building
- ☐ ☐ Defining Program Needs
- ☐ ☐ Development of New Educational Experiences
- ☐ ☐ Ecumenical and Interfaith Activities
- ☐ ☐ Evaluation of Program and Staff
- ☐ ☐ Evangelism
- ☐ ☐ Facility Management
- ☐ ☐ Family Ministry
- ☐ ☐ Financial Management
- ☐ ☐ Fund Raising
- ☐ ☐ Governing Body Ministry
- ☐ ☐ Group Process
- ☐ ☐ Hospital and Emergency Visitation
- ☐ ☐ Information Technology

R D

- ☐ ☐ Instrumental Music
- ☐ ☐ Involvement in Mission Beyond Local Church
- ☐ ☐ Leading Music Ministry
- ☐ ☐ Leadership Development
- ☐ ☐ Leadership of Staff/Volunteers
- ☐ ☐ Legal/Tax Matters
- ☐ ☐ Management of Building Usage
- ☐ ☐ Management of Equipment Resources
- ☐ ☐ New Church Development
- ☐ ☐ Office Management
- ☐ ☐ Older Adult Ministry
- ☐ ☐ Organizational Administration
- ☒ ☐ Organizational Leadership and Development
- ☐ ☐ PCUSA Policy/Constitutional Knowledge
- ☐ ☐ Parliamentary Procedure
- ☒ ☐ Pastoral Care
- ☒ ☐ Preaching
- ☐ ☐ Problem Solving/Decision Making
- ☐ ☐ Project Management
- ☐ ☐ Rural Ministry
- ☐ ☐ Scholarship/Publishing
- ☐ ☒ Small Membership Church Ministry
- ☐ ☐ Spiritual Development
- ☐ ☐ Staffing/Human Resource
- ☐ ☐ Stewardship and Commitment Program
- ☐ ☐ Strategic Planning
- ☐ ☒ Teaching
- ☐ ☐ Training Volunteers
- ☐ ☐ Transitional/Interim Ministry
- ☐ ☐ Urban Ministry
- ☐ ☐ Young Adult Ministry
- ☐ ☒ Youth Ministry

**Compensation And Housing. A range is needed for matching purposes. The maximum salary is not published anywhere. (Effective salary is compensation plus housing.)**

Minimum **Effective** Salary \$45,000\_\_\_\_\_

Maximum **Effective** Salary \$60,000\_\_\_\_\_

Housing Type            x\_\_\_\_\_ Manse  
                                 \_\_\_\_\_ Housing Allowance  
                                 \_\_\_\_\_ Open To Either  
                                 \_\_\_\_\_ Not Applicable (*For Diversified Positions Only*)

**Geographic Choices.**

x\_\_\_\_\_ **Unlimited**            (or)

**Suggest Individuals From Specific Areas Checked Below:**

_____ Alabama	_____ Alaska
_____ Arkansas	_____ Arizona
_____ California	_____ Colorado
_____ Connecticut	_____ District of Columbia
_____ Delaware	_____ Florida
_____ Georgia	_____ Hawaii
_____ Idaho	_____ Illinois
_____ Indiana	_____ Iowa
_____ Kansas	_____ Kentucky
_____ Louisiana	_____ Maine
_____ Maryland	_____ Massachusetts
_____ Michigan	_____ Minnesota
_____ Mississippi	_____ Missouri
_____ Montana	_____ Nebraska
_____ North Carolina	_____ North Dakota
_____ New Hampshire	_____ New Jersey
_____ New Mexico	_____ New York
_____ Nevada	_____ Ohio
_____ Oklahoma	_____ Oregon
_____ Pennsylvania	_____ Puerto Rico
_____ Rhode Island	_____ South Carolina
_____ South Dakota	_____ Tennessee
_____ Texas	_____ Utah
_____ Vermont	_____ Virginia
_____ Washington	_____ West Virginia
_____ Wisconsin	_____ Wyoming

## CIF (Part II) - Step 6 of 7

### Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

☒ Yes

☐ No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

☒ Yes

☐ No

## CIF (Part II) - Step 7 of 7

### Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Larry W. Bacon  
Address P.O. Box 2151  
City Grand Lake State CO Zip Code 80447  
Preferred Phone 970-627-8446  
Alternate Phone 970-531-5795  
FAX \_\_\_\_\_  
E-mail Address for PNC Communications: lwbacon@hotmail.com

### Endorsements

Pastor Nominating Committee  
or Search Committee \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Committee on Ministry \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Rev. 9/2006

**When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.**